**Guidance Notes for Assessors**

**Who can be an assessor?**

The competence of the HCP in authorising should be assessed by a Consultant, Specialist Registrar or Associate Specialist who is compliant with the Trust Transfusion Mandatory Training requirements.

**What does the assessment process involve?**

**Theoretical knowledge:**

Gained via attendance on the Midlands RTC Non-Medical Authorisation course or NHSBT Non-Medical Authorisation course and other study days / eLearning modules relevant to blood transfusion.

**Clinical supervision:**

Undertaken by the Consultant Specialist Registrar or Associate Specialist assessor to aid learning in practice.

**The practical assessment:** Assessing competency.

This should follow the period of clinical supervision during which

the HCP will have gained experience and practice in assessing patients for transfusion and authorising red cells/platelets/fresh frozen plasma and or cryoprecipitate. The candidate will be competent in all aspects of transfusion practice, e.g. safe requesting, pre-transfusion venous sampling and safe bedside transfusion.

**What can be used as evidence in the portfolio?**

The following are examples of the type of material that can be used as evidence. Please note that this is not intended to be a complete list and other types of activities can be used as evidence as deemed appropriate by the assessor/candidate

*Attendance at a training event / course:*

* Attendance certificates and reflective notes from educational courses and training events run by the UK Blood Services, Regional training events, hospitals, and Universities

*Attendance at a CPD event:*

* Attendance at a local / national meeting relevant to blood transfusion practice
* Attendance at a journal club / discussion group meeting

*Individual reflective learning:*

* Reading a paper relevant to blood transfusion medicine and reflective note making
	+ Journal based questions / learning
	+ Problem solving / question completion in published journals
	+ Case based discussion with mentor/assessor and reflection

*Work based activities:*

* Case study presentation/review and discussion with mentor/assessor
* Clinical audit
* Reflective learning from a ‘critical’ experience
* E-Learning for Healthcare blood transfusion modules: Essential Transfusion Practice; Blood Components; Transfusion reactions; Consent; SHOT; Cell Salvage all available via https://portal.e-lfh.org.uk/

or relevant Trust eLearning package

* Record of supervised authorisation of Blood Components episodes