



Shared Care Working Group Meeting: Minutes

Chair: Tracy Johnston **Date:** 20th December 2022 **Time:** 11:00 – 12:00

Place: Microsoft Teams

Attendance	Role	Organisation
Tracy Johnston (TJ)	Patient Blood Management Practitioner	NHSBT – Colindale
Emily Carpenter (EC)	Lead Blood Transfusion Practitioner	Kings College Hospital
Kate Maynard (KM)	Transfusion Practitioner	Croydon Health Services
Sarah Hammond (SH)	Transfusion Practitioner	Barts Health
Michaela Gaspar (MG)	CNS in Blood Transfusion	Royal Brompton & Harefield

Apologies

No	Actions: Commencing 01.10.2018	Owner	Due Date	Status
1	Compile and contrast available blood transfusion SC Forms – TJ to resend	EC / TJ	Ongoing	
2	Compile and contrast live BT SCF from London Referral Centres – TJ to resend	EC / TJ	Ongoing	
3	Share own hospitals BT SCF – TJ to resend	All	Ongoing	
4	Review for update tri regional SCF and relaunch with the 3 regions	All	Ongoing	
5	Design specific requirement poster targeted at non-haem / ITU / ED staff for awareness campaign	All	Ongoing	
6	Design flowchart for initiating Haem SCF use	SH	Ongoing	
7	Invite RCI / SpICE speaker to next meeting (7 th Dec)	TJ	Next Teams	
8	Set up Share Point folder for SC Group to store and update folder as and when required. To source with EoE RTC Admin PBMP.	TJ	10.01.23 meeting	
9	Seek NHSBT advice on specific requirements animation, forward to Blood Assist slides for training to be sent to the group to add to training. Barts animation to be sent to group.	TJ KM EC	Ongoing	
10	Look at other working groups, seek information from NHSE	KM	Ongoing	

Welcome, Introductions & Apologies

Everyone welcomed to the meeting, no apologies required as all attendees present

Minutes and Action Log

Minutes reviewed deemed accurate no amendments required.

Action log review and used as the format for the meeting.

Action 1, 2, 3 resend all documents to group to review and provide any feedback / comments.

TJ discussed the use of Share Point where the documents are being stored can be opened for use within the SC Group external to NHSBT. **TJ to resend to the group**

Additional Action 8 - TJ will liaise with the EoE RTC Admin and PBMP Lead to see how best we can use the system

Action 4 The group discussed the relaunch of the Tri/Bi SCG should include South Central, South East, London, and East of England (now 3 regions not 4). Ensure we have the correct version, latest update undertaken by Kath Philpott (Addenbrookes TLM) last year.

Action 5 agreed these actions would be better completed at a F2F workshop in late January date and venue to be confirmed.



Action 7 No representation from RCI today, email sent but no response at time of meeting, however post meeting contact now made with Doris Lam who would be happy to help and answer any queries and attend our meeting. **Addition to Action 7** questions to be drafted and sent to RCI (**DL**) beforehand so she can provide answers and understand what the groups aims are and the support required from RCI

MG highlighted when patients have transfusion in another hospital and has AB's, clinical teams need educating on the importance and including it in the discharge summary. If the patient has specific AB's and is discharged from local hospital to another hospital, transfusion monitoring is required

KM stated that some discharge summaries are auto populated

MG has added more tick boxes including "*Inform all care providers*". Not all sites have Haem Team on site

EC highlighted the need to increase staff education and profile.

KM adds slides into BT / e'Learning training. She has screenshot of Blood Assist App in her training slides and can share with the Group.

Action – KM to provide slides/ links for APP, TJ to ask NHSBT Education Team if they can support with materials. EC to forward Barts video on you Tube)

KM aim with RCI would be to be able to submit ABs in house (without specimen) different colour documented from hospitals to NHSBT. RCI to record specific requirement temporary / indefinitely irradiated blood. National record like SPINE

MG stated the NHS App - Allergies are recorded on GP records. Long Term aim is for discharge summary to list any specific requirements / ABs.

Following objectives identified: -

1. Form
2. Education – staff, promoting communication between labs
3. Transfusion relevant information in Discharge Summary. Possibly audit by targeting a few hospitals.
4. Patient Education – investigate video (**EC** - Barts have a You Tube channel), review PIL (**TJ** to liaise with NHSBT Education Team) Irradiated wide leaflet. Look at other working groups what is available and who can support? Discuss possibility in the future of toolkit?
5. Specific Requirements Register such as; RCI / SpICE, NHSE already have system for Pharmacy

RCI Questions: -

1. Feasibility of uploading hospital information onto SpICE
2. Processes -share RCI SOP's, letters sent by RCI / Trusts
3. Timings - sample turnaround times / urgent samples
4. Confirming – letters and what clinical scenario do they send?

Date of Next Meeting:

TBC plan for F2F workshop end of January – **TJ** to send out availability and source venue (avoid Monday and Fridays latest finish time at 15:30pm).