

Confirmed minutes

# North East & Yorkshire Regional Transfusion Team Meeting

12<sup>th</sup> December 2022 via Microsoft teams

## Present


- |  |                                |
|--|--------------------------------|
| • Andrew Charlton (AC)                   | Newcastle / NHSBT              |
| • Robin Coupe (RC)                       | NHSBT                          |
| • Sarah Dawson (SD)                      | Northern School of Anaesthesia |
| • Alison Hirst (AH)                      | Airedale                       |
| • Marina Karakantza (MK)                 | Leeds / NHSBT                  |
| • Catrina Ivel (CI)                      | York & Scarborough             |
| • Michelle Lake (ML)                     | Calderdale and Huddersfield    |
| • Alison Muir (AM)                       | Newcastle                      |
| • Ric Procter (RP) – <b>deputy chair</b> | South Tees                     |
| • Janice Robertson (JR) – <b>minutes</b> | NHSBT                          |
| • Delia Smith (DS)                       | NHSBT                          |
| • Youssef Sorour (YS) – <b>chair</b>     | Doncaster and Bassetlaw        |
| • Brian Taylor (BT)                      | Sheffield                      |
| • Karen Ward (KW)                        | Northumbria                    |
| • Sasha Wilson (SW)                      | NHSBT                          |

## Apologies

- |                        |            |
|------------------------|------------|
| • Aimi Baird (AB)      | Newcastle  |
| • Megan Wrightson (MW) | South Tees |

<b>1.</b>	<b>RTT matters</b>	
	Minutes of previous meetings, 6 <sup>th</sup> July 2022 accepted as a true record. <b>Action:</b> Post minutes onto the RTC websites	
	<b>Actions</b>	
	Minutes of previous meeting, 20 <sup>th</sup> April 2022, posted onto the RTC websites.	Closed
	Summary of the Blood Use in Obstetrics survey given at the RTC meeting in November 2023.	Closed
	NMA meeting set up for 14 <sup>th</sup> February 2023 to test the link between Barnsley and Newcastle meeting rooms.	Closed

Work to ensure consistency in the Major Haemorrhage Policy across the region is ongoing.	Closed
Minutes from June RTC meeting circulated to RTC members	Closed
SW has contacted Stephanie Ferguson, Mark Liversidge and Emma Richards to take 'Transfusion bulletin (share information on safety alerts and best practice)' forward. See agenda point 2.2.	Closed
Meeting held with Sam Kershaw, BMS at Calderdale & Huddersfield and Michelle Lake, TP at Calderdale & Huddersfield to take 'End to end transfusion' forward. See agenda point 2.2.	Closed
Danny Gaskin presented 'Utilising technology to maximise access to blood transfusion education for healthcare professionals' at the November RTC meeting .	Closed
Paper on BSH Technology and BSH Major Haemorrhage guidelines for Review of National Guidelines / Research Papers presented at the November RTC meeting.	Closed
Jamie Maddox unable to attend November RTC meeting to present the Haemostasis and Thrombosis Matters slot.	Closed
Agenda for November RTC meeting updated agenda as per discussion.	Closed
HTC report for November RTC meeting updated as per discussion.	Closed
Gary Cavanagh agreed to present on 'Electronic requesting and reporting of cell free foetal DNA Screening and RCI transfusion testing' at the Annual study day - Advancing Transfusion: Going paperless	Closed
Aimi Baird and Rachel Allan agreed to chair sessions at the annual study day - Advancing Transfusion: Going paperless.	Closed
NBTC study day – Thank you and evaluation sent to Dr Moore re: The role of apheresis in acute liver failure due to drug overdose	Closed
Reminder sent to advise speakers and working group of delegate roles prior to Non-Medical Authorisation events	Closed
Non-Medical Authorisation Evaluations and thank you letters sent to speakers	Closed
Interim Blood Use in Obstetrics survey report circulated to the group for comment.	Closed
Update of JPAC website ongoing	Closed
Kahoot / Vevox / Slido are expensive. Using the 'poll' option on Microsoft teams	Closed


	e-LfH induction for junior doctor trainees. Concerns raised at national meetings regarding training standards and trying to perpetuate safety. NE HENE have changed their module. RP has contacted Yorkshire training leads - awaiting response	Closed
	Update on PBM issues for future RTT meetings covered in agenda point 8.	Closed
	'When is good' sent for availability for next meeting early December.	Closed
<b>2.</b>	<b>RTC matters</b>	
2.1	RTC meeting – 2 <sup>nd</sup> November 2022 Minutes reviewed <b>Action:</b> Circulate to RTC members	
2.2	Working Groups / discussion forums <ul style="list-style-type: none"> <li>• Transfusion bulletin (share information on safety alerts and best practice) Draft bulletin composed by SW. Proposal to send out first bulletin in early January 2023, then following the RTC meeting, ratified at RTT meetings. <b>Action:</b> Advise SW of any comments / amendments by 23<sup>rd</sup> December 2022. <b>Action:</b> SW to update and circulate to group for final comments.</li> </ul>  <p>Draft North East + Yorkshire Patient Safe</p> <ul style="list-style-type: none"> <li>• End to end transfusion Group is up and running. Attendance and feedback is good with 3 meeting held so far. SW has developed a survey for IT profiling which she is aiming to send out on 19<sup>th</sup> January (after the regional education event).</li> <li>• Two sample rule Work within the Trusts is progressing well <b>Action:</b> Remove this item from future agenda's.</li> <li>• LIMS Subject is covered within the End to End Transfusion working group. <b>Action:</b> Remove this item from future agenda's.</li> </ul>	
2.3	RTC meeting – 6 <sup>th</sup> March 2023 <ul style="list-style-type: none"> <li>• Agenda Request from National Lab Managers for a regional BSMS update at the next meeting. <b>Action:</b> BT to discuss with Matt Bend and advise SW if this is something we should take forward. <b>Action:</b> RP to contact Jamie Maddox re: Haemostasis and Thrombosis Matters slot <b>Action:</b> Update agenda as per discussion.</li> <li>• HTC report <b>Action:</b> Update as per discussion.</li> </ul>	

2.4	<p>Patient representative</p> <ul style="list-style-type: none"> <li>Sue Wardle, our current patient representative has resigned the post <b>Action:</b> MK to discuss with one of her sickle cell patients and confirm they are happy with attending virtual meetings.</li> </ul>
<b>3.</b>	<b>Education</b>
3.1	<p>Annual study day - Advancing Transfusion: Going paperless Rescheduled to 13:00 – 16:15 Tuesday 17th January 2023 Team's meeting <b>Action:</b> Confirm if MSoft E Solutions will be presenting. <b>Action:</b> RP to include a reference to end transfusion group survey in the summary and close section.</p>
3.2	<p>NBTC study day Suggested topic - haemoglobinopathies <b>Action:</b> SW to request clarity on dates and topics to be covered at the PBPM team meeting next week.</p>
3.3	<p>Non-Medical Authorisation Attendance remains good with a waiting list for places. Query from Northumbria re: ACP's at Northumbria University 2023 events: Virtual - Thursday 16th March, Wednesday 21st June, Wednesday 20th September, Thursday 7th December.</p>
<b>4.</b>	<b>Audit / Survey</b>
	<ul style="list-style-type: none"> <li><b>Acute upper gastrointestinal bleeding (AUGIB)</b> Data collection is closed, preliminary data presented at the London education event. Full report awaited.</li> <li><b>Patient blood management in paediatric surgery</b> This audit covers patients seen in 2022, and so data collection is still ongoing and will close at the end of January 2023.</li> <li><b>Blood sample collection and labelling</b> Data collection is closed. Data cleansing in progress</li> </ul>
<b>5.</b>	<b>Website / Twitter</b>
	<ul style="list-style-type: none"> <li>Update on JPAC website in progress. To be completed by end March 2023.</li> </ul>
<b>6.</b>	<b>Budget</b>
	<ul style="list-style-type: none"> <li>Projected balance £5,767 <b>Action:</b> Circulate offer of funding for delegates to attend BSH in April 2023. Preference given to those submitting an abstract. <b>Action:</b> Consider venues, including The Durham Centre, for possible face to face RTC meeting by end of 2023. <b>Action:</b> Confirm maximum numbers for the Board Room in Barnsley Centre. <b>Post meeting note:</b> DS confirmed Barnsley Boardroom holds max of 12 people.</li> </ul>
<b>7.</b>	<b>Quality Improvement Projects / Alignment of Policies</b>

	<p>Topics to consider</p> <ul style="list-style-type: none"> <li>• WBIT processes</li> <li>• Template for investigating clinical incidents</li> </ul>
<b>8.</b>	<b>PBM overview</b>
	<ul style="list-style-type: none"> <li>• Developing an automated quality improvement tool, to audit against the 4 quality standards of QS138. Pilot in progress.</li> <li>• 'Drop of Knowledge' and 'Wealth of Knowledge' documents for new and developing TP's have been reviewed and merged into one document 'Blood Essentials'. This is an interactive pdf document and should be available in January 2023.</li> <li>• SW role is now focused on NE&amp;Y allowing her more time to focus on regional issues.</li> </ul>
<b>9.</b>	<b>Cell Salvage Activity</b>
	<ul style="list-style-type: none"> <li>• Discussion at the NBTC where it was noted that cell salvage varies across the regions, but this should have a more formal register of who is currently providing it and look to support each other to develop the service</li> <li>• The following questions have been included in the HTC report. <ul style="list-style-type: none"> <li>• Do you have a cell salvage lead?</li> <li>• If yes, please give contact details</li> </ul> </li> </ul>
<b>10.</b>	<b>Any other business</b>
	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>11.</b>	<b>Date of next meeting</b>
	<ul style="list-style-type: none"> <li>• 14:00 - 15:30 Tuesday 25<sup>th</sup> April 2023.</li> </ul>

## RTT Action List

Item No	Action	By Whom
1	Post minutes of previous meetings, 6th July 2022 onto the RTC websites.	JR
2.1	Circulate RTC meeting minutes, 2nd November 2022, to RTC members.	JR
2.2	Review transfusion bulletin and advise SW of any comments / amendments by 23 <sup>rd</sup> December 2022.	All

	 Draft North East + Yorkshire Patient Safe	
2.2	Update transfusion bulletin and circulate to group for final comments.	SW
2.2	Remove 'Two sample rule' from future agenda's.	JR
2.2	Remove 'LIMS' from future agenda's.	JR
2.3	Discuss request from National Lab Managers for a regional BSMS update at the next meeting with Matt Bend and advise SW if this is something we should take forward.	BT
2.3	RTC meeting – 6th March 2023 Contact Jamie Maddox re: Haemostasis and Thrombosis Matters slot	RP
2.3	Update 6th March 2023 RTC meeting agenda, as per discussions.	JR
2.3	Update 6th March 2023 RTC meeting HTC report, as per discussions.	JR
2.4	Patient representative Discuss with sickle cell patients and confirm they are happy with attending virtual meetings.	MK
3.1	Annual study day - Advancing Transfusion: Going paperless Confirm if MSoft E Solutions will be presenting.	JR
3.1	Annual study day - Advancing Transfusion: Going paperless Include a reference to end transfusion group survey in the summary and close section	RP
3.2	NBTC study day Request clarity on dates and topics to be covered at the PBPM team meeting next week.	SW
6	Circulate offer of funding for delegates to attend BSH in March 2023. Preference given to those submitting an abstract.	JR
6	Consider venues, including The Durham Centre, for possible face to face RTC meeting by end of 2023.	JR
6	Confirm maximum numbers for the Board Room in Barnsley Centre. <b>Post meeting note:</b> DS confirmed Barnsley Boardroom holds max of 12 people.	DS