

Confirmed minutes

North East & Yorkshire Regional Transfusion Team Meeting

25th April 2023 via Microsoft teams

Present


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| • Aimi Baird (AB) | Newcastle |
| • Andrew Charlton (AC) | Newcastle / NHSBT |
| • Alison Hirst (AH) | Airedale |
| • Michelle Lake (ML) | Calderdale and Huddersfield |
| • Charlotte Longhorn (CL) | NHSBT |
| • Ric Procter (RP) – deputy chair | South Tees |
| • Janice Robertson (JR) – minutes | NHSBT |
| • Youssef Sorour (YS) – chair | Doncaster and Bassetlaw |
| • Brian Taylor (BT) | Sheffield |
| • Karen Ward (KW) | Northumbria |
| • Sasha Wilson (SW) | NHSBT |


Apologies

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| • Robin Coupe (RC) | NHSBT |
| • Catrina Ivel (CI) | York & Scarborough |
| • Marina Karakantza (MK) | Leeds / NHSBT |
| • Alison Muir (AM) | Newcastle |
| • Delia Smith (DS) | NHSBT |
| • Megan Wrightson (MW) | South Tees |

1.	RTT matters	
	Minutes of previous meetings, 12 th December 2022 accepted as a true record. Action: Post minutes onto the RTC websites	
	Actions	
	Minutes of previous meetings, 6th July 2022 posted onto the RTC websites.	Closed
	RTC meeting minutes, 2nd November 2022, circulated to RTC members.	Closed
	Transfusion bulletin reviewed	Closed

	Transfusion bulletin updated and circulated to group for final comments.	Closed
	Two sample rule removed from future agenda's.	Closed
	LIMS removed from future agenda's.	Closed
	Request from National Lab Managers for a regional BSMS update covered at the RTC meeting in March 2023.	Closed
	RTC meeting – 6th March 2023 Jamie Maddox not attending	Closed
	6th March 2023 RTC meeting agenda, updated as per discussions.	Closed
	6th March 2023 RTC meeting HTC report, updated as per discussions.	Closed
	Patient representative Discuss with sickle cell patients and confirm they are happy with attending virtual meetings.	c/fwd
	Annual study day - Advancing Transfusion: Going paperless Confirm if MSoft E Solutions will be presenting.	Closed
	Annual study day - Advancing Transfusion: Going paperless Reference to end transfusion group survey included in the summary and close section	Closed
	NBTC study day - clarity on dates and topics to be covered This initiative is being led by the NBTC Education Working Group. A paper has been submitted to the NBTC for approval, which was authored by representatives of PBM England, The RTC Chairs and the NBTC Education Working Group. This paper was presented at the recent NBTC meeting and the Chair suggested it should be discussed and considered by the RTC Chairs Group.	Closed
	Offer of funding for delegates to attend BSH in April 2023 circulated. Preference given to those submitting an abstract.	Closed
	Group agreed to continue hosting RTC meetings via teams for the 2023	Closed
	Barnsley Boardroom holds max of twelve people.	Closed
2.	RTC matters	
2.1	RTC meeting – 6 th March 2023 Minutes reviewed Action: Circulate to RTC members	

2.2	<p>Working Groups / discussion forums</p> <ul style="list-style-type: none"> • Transfusion bulletin (share information on safety alerts and best practice) Feedback from the first edition has been positive. Second edition to be completed by the end of May. Include a pointer to new JPAC website Action: email the group requesting ideas for inclusion, deadline of 2 weeks • End to end transfusion IT group Sixth meeting of the group taking place 26 April 2023. Nikki Swarbrick and Victoria Tuckley from SHOT attending to update on The SHOT UK Collaborative Reviewing and reforming IT Processes in Transfusion (SCRIPT) group - aims to improve transfusion safety through improved IT systems and practices. Hoping to create links with the group to potentially input into development of new resources. Action: Share update on the meeting with RTC / TP members. Feedback on what the group would like to see going forward to be requested. Meetings have been themed to allow members to drop in as required. Survey undertaken by the group earlier this year. Post meeting note: Survey report circulated to RTC membership <p></p> <p>North-East and Yorkshire RTC End to</p>
2.3	<p>RTC meeting – 6th June 2023</p> <ul style="list-style-type: none"> • Agenda Education section - O pos in bleeding males – overall risks – evidence based Action: Request Jo Shorthouse present alongside RC and one other (45 mins) Haemostasis and Thrombosis Matters Action: forward any specific thrombosis topics that Jamie Maddox may present to RP DOAC - management of bleeding and major surgery regional policy is based on NuTH policy which no exists in the Trust. Action: Remove from JPAC website Action: Include ‘Do you have a specific guideline for reversal of DOACs in your Trust’? Positive responses to be contacted for more information. Action: Update agenda as per discussion. • HTC report Action: Update as per discussion.
2.4	<p>Membership</p> <ul style="list-style-type: none"> • Patient representative Awaiting update from MK • Trainee doctor representative Term to last for two years. Action: Draft a paragraph to send to interested parties requesting a summary of what their interests are and what they can bring to the RTT.
3.	<p>Education</p>

3.1	<p>Annual study day Team's meeting 1pm to 4pm Wed 04 October 2023 Suggested topic – Massive Haemorrhage, divided into pre hospital care / trauma / medical / obstetric. The event needs to be as evidence based as possible using results from current trials. Action: Include details of event on JPAC website</p>
3.2	<p>NBTC study day Paper submitted to the NBTC re: suggested topics for events. Suzy Morton leading on this, not decision made on format to date. Group agreed to concentrate on the annual regional event and leave the NBTC event until 2024.</p>
3.3	<p>Non-Medical Authorisation Reviewed documents to be taken to June RTC meeting for ratification. 2023 events: Wednesday 21st June, Wednesday 20th September, Thursday 7th December.</p>
4.	Audit / Survey
	<p>Upcoming NCA Audits</p> <ul style="list-style-type: none"> • 3 April - Audit of Blood Transfusion against NICE Quality Standard 138 • November - Bedside Transfusion Audit <p>Regional Audits</p> <ul style="list-style-type: none"> • No appetite for additional regional audits at the moment.
5.	Website / Twitter
	<ul style="list-style-type: none"> • The new NBTC / RTC will be launched on 02 May 2023. Feedback survey to be circulated 6 weeks later.
6.	Budget
	<ul style="list-style-type: none"> • 2023/24 budgets not yet advised. Action: Circulate offer of funding for delegates to attend: <ul style="list-style-type: none"> • The BBTS Annual Conference 2023 - Harrogate Convention Centre 10 to 12 October • The SHOT symposium – The Etihad Stadium 04 July 2023
7.	Quality Improvement Projects / Alignment of Policies
	<ul style="list-style-type: none"> • No update
8.	PBM overview
	<p> PBMP Update.pdf</p>
9.	Cell Salvage Activity

	<ul style="list-style-type: none">Trusts were asked if they have a cell salvage lead at the last RTC meeting via the HTC reports. Those answering in the affirmative to be contacted again for further information on specific pathways / policies.
10.	Any other business
	<ul style="list-style-type: none">YS and the group expressed their thanks to SW during CL maternity leave and wished her well in the future. She has been a huge asset to the region and will be sorely missed.
11.	Date of next meeting
	<ul style="list-style-type: none">10am Friday 14 July 2023.

RTT Action List

Min. No	Action	By Whom
1	Post minutes of previous meetings, 12th December 2022 onto the RTC website.	JR
1	Patient representative Discuss with sickle cell patients and confirm they are happy with attending virtual meetings.	MK
2.2	RTC meeting – 6th March 2023 Circulate minutes to RTC members	JR
2.2	Transfusion bulletin (share information on safety alerts and best practice) Email the group requesting ideas for inclusion, deadline of 2 weeks	CL
2.2	Sixth meeting of the End to end transfusion IT group 26 April 2023. Share update on the meeting with RTC / TP members.	CL
2.3	RTC meeting Agenda – 6th June 2023 Request Jo Shorthouse present alongside RC and one other (45 mins) On O pos in bleeding males – overall risks – evidence based	CL
2.3	RTC meeting Agenda – 6th June 2023 Forward any specific thrombosis topics that Jamie Maddox may present to RP	All
2.3	Remove DOAC - management of bleeding and major surgery regional policy from JPAC website	JR
2.3	RTC meeting HTC report – 6th June 2023 Include 'Do you have a specific guideline for reversal of DOACs in your Trust'? Positive responses to be contacted for more information.	JR
2.3	Update RTC agenda, as per discussion.	JR
2.3	Update HTC report, as per discussion.	JR
2.4	Trainee doctor representative Draft a paragraph to send to interested parties requesting a summary of what their interests are and what they can bring to the RTT.	AC
3.1	Include details of annual study day on the website	JR

6	Circulate offer of funding for delegates to attend: The BBTS Annual Conference 2023 - Harrogate Convention Centre 10 to 12 October The SHOT symposium – The Etihad Stadium 04 July 2023	JR
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