

Confirmed minutes

North East & Yorkshire Regional Transfusion Team Meeting

14 July 2023 via Microsoft teams

Present

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|--|-----------------------------|
| • Aimi Baird (AB) | Newcastle |
| • Carolyn Carveth-Marshall (CCM) | South Tees |
| • Alison Hirst (AH) | Airedale |
| • Catrina Ivel (CI) | York & Scarborough |
| • Lucy Johnstone (LJ) | Trainee Representative |
| • Michelle Lake (ML) | Calderdale and Huddersfield |
| • Charlotte Longhorn (CL) | NHSBT |
| • Ric Procter (RP) – deputy chair | South Tees |
| • Janice Robertson (JR) – minutes | NHSBT |
| • Youssef Sorour (YS) – chair | Doncaster and Bassetlaw |
| • Karen Ward (KW) | Northumbria |

Apologies

- | | |
|--------------------------|-------------------|
| • Andrew Charlton (AC) | Newcastle / NHSBT |
| • Robin Coupe (RC) | NHSBT |
| • Marina Karakantza (MK) | Leeds / NHSBT |
| • Alison Muir (AM) | Newcastle |
| • Delia Smith (DS) | NHSBT |
| • Brian Taylor (BT) | Sheffield |
| • Megan Wrightson (MW) | South Tees |

1.	RTT matters	
	Minutes of previous meetings, 25 April 2023 accepted as a true record. Action: Post minutes onto the RTC websites	
	Actions	
1	Minutes of previous meetings, 12 December 2022 posted onto the RTC website.	Closed
1	Patient representative Anne Olaleye has agreed to take up this post Awaiting terms of reference to clarify what is required for the role.	Closed

2.2	RTC meeting – 6th March 2023 Minutes circulated to RTC members	Closed
2.2	Transfusion bulletin (share information on safety alerts and best practice) Group emailed requesting ideas for inclusion, deadline of 2 weeks	Closed
2.2	Sixth meeting of the End to end transfusion IT group 26 April 2023. Update on the meeting shared with RTC / TP members.	Closed
2.3	RTC meeting Agenda – 6th June 2023 Jo Shorthouse unable to present on O pos in bleeding males – overall risks – evidence based	Closed
2.3	RTC meeting Agenda – 6th June 2023 No specific thrombosis topics requested	Closed
2.3	Remove DOAC - management of bleeding and major surgery regional policy removed from JPAC	Closed
2.3	‘Do you have a specific guideline for reversal of DOACs in your Trust’? included in the RTC meeting HTC report – 06 June 2023	Closed
2.3	RTC agenda, updated as per discussion.	Closed
2.3	HTC report, updated as per discussion.	Closed
2.4	Trainee doctor representative Paragraph drafted to send to interested parties requesting a summary of what their interests are and what they can bring to the RTT.	Closed
3.1	Details of annual study day included on the website	Closed
6	Offer of funding circulated for delegates to attend: The BBTS Annual Conference 2023 - Harrogate Convention Centre 10 to 12 October The SHOT symposium – The Etihad Stadium 04 July 2023	Closed
2.	RTC matters	
2.1	RTC meeting – 06 June 2023 Minutes reviewed Action: Circulate to RTC members	
2.2	Working Groups / discussion forums <ul style="list-style-type: none"> • Transfusion bulletin (share information on safety alerts and best practice) Group agreed to produce two bulletins per year. Next one to go later this year. Forward any items for inclusion to • End to end transfusion IT group Previous session included a presentation from ML about ‘Things I wish we knew...’ Next meeting end September / beginning October. Consider requesting a presentations from the suppliers / lifeguard feature / ongoing business cases. 	

2.3	<p>RTC meeting – November 2023</p> <ul style="list-style-type: none"> Date: 1pm to 4pm Tuesday 07 November 2023 Agenda <ul style="list-style-type: none"> Action: Request speaker on PSIRF Action: Request speaker on Management of Massive Haemorrhage Activation within HUTH E.D. Action: Request Jamie Maddox provide an update on FibCLOT and Prothromplex in the Haemostasis and Thrombosis Matters slot. Action: Update agenda as per discussion. HTC report <ul style="list-style-type: none"> Action: Update as per discussion.
2.4	<p>Membership</p> <ul style="list-style-type: none"> Patient representative Anne Olaleye has agreed to take up this post Trainee doctor representative Lucy Johnston has accepted the post.
3.	Education
3.1	<p>Annual study day</p> <p>Team's meeting 1pm to 4pm Wed 04 October 2023 Major Haemorrhage: Medical, Obstetric and Trauma</p> <ul style="list-style-type: none"> Action: Request speaker for 'CRYOSTAT 2' slot Action: Request speaker for 'Introduction to the SWIFT Trial' Action: Request speaker from the London group for 'MHP activation in Trauma' slot Action: Request speaker for 'HALT IT Trial' slot Action: Request speaker for 'Interventional radiology' slot Action: Request speaker for 'Obs UK Trial ' slot Action: Request speaker from York for 'Obs audit' slot Action: Request Matt Simpson speak on the 'Obs changes' slot Action: Update programme as per discussions.
3.2	<p>NBTC study day</p> <p>Discussions with the NBTC are ongoing as to how this will run. Update expected in September.</p>
3.3	<p>Non-Medical Authorisation</p> <p>2023 events are offered as hybrid - Wednesday 20 September, Thursday 07 December</p> <p>Good feedback from the June event.</p>
4.	Audit / Survey
	<p>Upcoming NCA Audits</p> <ul style="list-style-type: none"> Audit of Blood Transfusion against NICE Quality Standard 138, registration now open November - Bedside Transfusion Audit <p>Regional Audits</p>

	<ul style="list-style-type: none"> Consider a survey on how the HTC's are managing to implement T2024 benchmarking after the next NBTC meeting.
5.	Website / Twitter
	<ul style="list-style-type: none"> The new NBTC / RTC website is now live Blood Use in Obstetrics survey removed from the website as it was not an endorsed report. Action: Update NEWS page with RTC meeting date CL has joined the PBM social media working group, she hopes to get some ideas which can be incorporate into the region site.
6.	Budget
	<ul style="list-style-type: none"> 2023/24 budget £7009.96. Spending to date £2662.50 which included offers of funding for three delegates to attend each of the following events: <ul style="list-style-type: none"> The BBTS Annual Conference 2023 - Harrogate Convention Centre 10 to 12 October The SHOT symposium – The Etihad Stadium 04 July 2023 Group agreed to fund one face to face RTT meeting per year. Consider central location or rotate between Barnsley and Newcastle blood centres. Travel for RTT members to be funded by the RTC. Action: Look for a venue approx. 30 mins south of Darlington.
7.	Quality Improvement Projects / Alignment of Policies
	<ul style="list-style-type: none"> Trying to align outputs from RTC common themes. Most recent discussions were regarding DOAC reversal guidelines. TP group looking at WBIT activity.
8.	PBM overview
	<ul style="list-style-type: none"> No update Action Remove from future agendas
9.	Cell Salvage Activity
	<ul style="list-style-type: none"> No update Action Remove from future agendas
10.	Any other business
	<ul style="list-style-type: none"> North East & Yorkshire RTT Project Plan Group agreed to proceed with the proposed project plan Action: Include Guide to the Management of Bleeding and Urgent Surgery in Patients Taking Dabigatran Action: Update and post onto the website. Action: Add as agenda item for future RTT meetings. YS advised that he will be stepping down as chair of the group following the November RTC meeting.

RP agreed to take over as chair of the group.
The group thanked YS for his contribution to the RTC.
Action: Request expressions of interest for deputy chair of the group at the RTC in November.

11.	Date of next meeting
	<ul style="list-style-type: none"> 10am Tuesday 05 December 2023.

RTT Action List

Min. No	Action	By Whom
1	Post minutes of previous meetings, 25 April 2023 onto the RTC website.	JR
2.1	Circulate RTC meeting minutes 06 June 2023 to RTC members	JR
2.3	RTC meeting agenda Request speaker on PSIRF	CL
2.3	RTC meeting agenda Request speaker on Management of Massive Haemorrhage Activation within HUTH E.D.	RP
2.3	RTC meeting agenda Request Jamie Maddox provide an update on FibCLOT and Prothromplex in the Haemostasis and Thrombosis Matters slot.	RP
2.3	RTC meeting agenda Update as per discussion.	JR
2.3	Update HTC report as per discussion.	JR
3.1	Annual study day Request speaker for 'CRYOSTAT 2' slot	RP
3.1	Annual study day Request speaker for 'Introduction to the SWIFT Trial'	RP
3.1	Annual study day Request speaker from the London group for 'MHP activation in Trauma' slot	RP
3.1	Annual study day Request speaker for 'HALT IT Trial' slot	RP

3.1	Annual study day Request speaker for 'Interventional radiology' slot	CI
3.1	Annual study day Request speaker for 'Obs UK Trial ' slot	KW
3.1	Annual study day Request speaker from York for 'Obs audit' slot	CI
3.1	Annual study day Request Matt Simpson speak on the 'Obs changes' slot	CI
3.1	Annual study day Update programme as per discussions	JR
5	JPAC website Update NEWS page with RTC meeting date	JR
6	Face to face RTT meeting Look for a venue approx. 30 mins south of Darlington	JR
8	Remove PBM overview, from the agenda for future meetings.	R
9	Remove Cell Salvage Activity, from the agenda for future meetings.	JR
10	North East & Yorkshire RTT Project Plan Include Guide to the Management of Bleeding and Urgent Surgery in Patients Taking Dabigatran	JR
10	North East & Yorkshire RTT Project Plan Update and post onto the JPAC website.	JR
10	North East & Yorkshire RTT Project Plan Add as agenda item for future RTT meetings.	JR
10	Request expressions of interest for deputy chair of the group at the RTC in November.	YS