

London Platelet Action Group



Unconfirmed LoPAG Steering Group Minutes

Tuesday 18th July 2023

Via Microsoft Teams

Attendance	Role	Organisation
Ursula Wood (Chair) (UW)	TP	Guy's & St. Thomas' NHS Trust
Fatts Chowdhury	Consultant Haematologist	Imperial NHS Trust/NHSBT
Helen Wadham (HW)	BMS	Guy's & St. Thomas' NHS Trust
Rebecca Patel (RP)	TP	Northwick Park Hospital
Molly Rutherford (MoIR)	Viapath	Guy's & St. Thomas' NHS Trust
Kate Maynard (KM)	TP	Croydon NHS Trust
Rubina Aga (RA)		Barts Health NHS Trust
Denroy Lindsey (DL)	Senior BMS	Great Ormond Street NHS Trust
Selma Turkovic (ST)	PBMP	NHSBT
Ali Lloyd (AL)	CSM	NHSBT
Danny Bolton (DB)	CSM	NHSBT
Jill Caulfield (JC)	BSMS Lead Specialist	NHSBT
Richard Turner (RT)	National Stock & Distribution	NHSBT
Angela Pumfrey (AP)	RTC Administrator	NHSBT
Apologies		
Tracy Hui	Consultant Haematologist	Imperial NHS Trust/NHSBT
Tracy Johnston (TJ)	PBMP	NHSBT
Kirk Beard	National Stock & Distribution	NHSBT

Item 1 – Welcomes, Introductions and Apologies

Everyone was welcomed to the meeting. **ST** was welcomed back following her maternity leave. Formal apologies from Tracy Hui and Tracy Johnston.

Item 2 - Minutes of Last Steering Group Meeting

The minutes of the last meeting on 25th April were accepted as a true record.

Actions from last meeting

Most of the actions were discussed later in the meeting (please see action table at the bottom of the minutes).

It is not known whether **AL** requested for automatic emails to be sent confirming receipt of HLA matched platelet forms. **UW** will follow this up and, if not done, suggested LoPAG sends an email putting forward our case why we are asking for it.

Outstanding actions from previous meetings:

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Please see action table at the bottom of the minutes.

Item 3 – London RTC Platelet Issue, Demand & Wastage Data (BSMS)

JC gave the following presentation.



BSMS
Presentation.pdf

WAPI: There is a downward trend throughout all four user groups. London's average WAPI over the last 12 months is nearly half the national average. The monthly average WAPI for the low users is much higher than the target because their numbers are so small compared to other users.

Net Issues/Wastage: Royal Marsden Fulham issues have increased each month since April 23 – probably because of the services that are there. Homerton's wastage figures were high in June.

Wastage (VANESA Compliance): This table shows which hospitals have missing data. Lewisham and QE Woolwich have not entered data since Sept 22, but **JC** thinks they do not receive many platelet issues. Northwick Park have not entered any data for the last two months - **RP** thinks they did not have any wastage – she will report this back. **JC** reminded the group that you can enter data backdated to 3 months. More than that and you need to request super user access or BSMS can do it for you. Thank you to the hospitals that have now started entering data on a regular basis.

Total HT Demand from Jan-June 23: **JC** has highlighted the hospitals whose demand is above 95%, most of which are dealing in very small numbers. However, UCLH is ordering almost 100%. **JC** clarified that there are no set acceptable targets, but **RT** mentioned that they would like to see a target set at 60%, although they appreciate that low users will have higher figures.

AL stated that UCLH are trying to reduce their demand and she is working with them via the PBMPs. They have also contacted BSMS for help and **FC** is meeting with their Transfusion Lead to talk about stock management. **AL** and **FC** will talk further outside of this meeting. **RT** stated that, following April's LoPAG meeting, they saw a reduction in UCLH's HT demand for 3 weeks.

UW suggested publicising 60% as a target. **KM** thinks it will help to have the HT figures included in the monthly highlight reports and also have separate KPIs for each user group. **JC** explained that BSMS does not collect HT data and she gets the figures for her reports from **RT** and **KB**. **RT** and **DB** will be doing some work on HT and will have their first meeting on Friday. They have a couple of ideas and they will take to the Trusts for their opinion. They will feedback to this meeting. **RT** explained that he generates a monthly HT report which he is happy to share this with users who run at over 85%.

Item 4 – October Education Event - Planning

There was a long discussion about a theme, what staff groups to target and what topics to include. The following was agreed:

- Date: 31st October 10 - 12 – **AP** will resend the calendar invite with the new time.
- Target staff group will be haematology nurses, but allow nurses from any other speciality and clinicians to join if they wish
- Theme will be HLA matched platelets, following the journey of these platelets

Topics

- Donor logistics – **RP** will approach a donor carer at Edgware Donor Centre.
- Recruitment of donors - **RP** to find someone to talk about this
- Matching donors and patients and importance of increment data – **FC** will ask Colin Brown, Head of H&I at Colindale. If Colin cannot do, we will approach Debbie Sage.

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- Talk about how best to utilise platelets in difficult patients – **UW** will approach Tracy Hui.
- Collecting HLA matched platelets – apheresis nurse from NHSBT about how they use their donors
- NHSBT marketing - how they choose their donors and how they approach potential new donors

UW asked if everyone was happy to correspond by email regarding planning this event and then a smaller group will hold an interim meeting at the beginning of October to make sure that everything is in place. Date to be decided later.

Item 5 – LoPAG/PAG Meeting – Planning & Setting a Date

The meeting was meant to be today, but due to lack of preparation time, we had to postpone. It was agreed to reschedule the meeting for 21st November 2-4pm. The actions below, agreed at the April meeting, can be carried over. **UW** has drafted the invite. **UW** thinks the agenda should consist of welcomes, introduction to what we are doing in London, provision of data for the regions that are in attendance, do they have TEG guidelines they can share, tell us about any initiatives in the past 2-3 years for good platelet use with a summary and case study. Other suggestions:

- It should focus on appropriate use and not wasting.
- Anything that NHSBT would like us to cover
- BSMS to include stock and wastage levels so they can benchmark against other similar hospitals.

Actions carried over from April meeting:

- **UW** will draft an invite email next week for **TJ** and **AP** to circulate - **Completed**
- **TJ** will ask the other PBMPs to put out invites to their respective regions.
- **AP** will create a MS Form for people to register so we know which regions are taking part. - **Completed**
- **AL** and **DB** will ask the other CSMs to circulate to their regional Lab Managers.
- **JC** to pull together specific data for the relevant regions once we know who is attending

Item 6 – TEG Guidelines Review

Actions carried over from April Meeting:

- **KM** to give **UW**'s email address to the Haemonetics TEG rep
- **UW** to send the GSTT guideline to the group – **will do after the meeting**
- **TJ** to ask the trauma group and **FC** re. review of TEG guidelines.
- **DL** to source GOSH guidelines and send to **UW** – **DL is liaising with his TP to source what guidelines they have**

The group asked what we are planning to do with the TEG guidelines. It was suggested to pull them together to make a toolkit as a resource for hospitals or put together a presentation that can be delivered at meetings.

If anyone sources any other TEG guidelines, please send to either **UW** or **AP**.

Item 7 – Newsletter

KM has drafted half of the newsletter – one side is a screenshot of OBOS, with explanations of why you would choose each option. She has not received any case studies to populate the other side.

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Action: Please send any case studies you have to either **KM, UW or AP** within the next 3 weeks. Alternatively, you can send in made up ones that you use for training.

Item 8 – Any Other Business

Nothing to report.

Item 9 – Date of Next Meeting

Joint LoPAG/PAG meeting will be on 21st November 2-4. **AP** will send calendar invites

Action List

Item	Actions from this meeting	By Whom	Update
3	Report back incorrect wastage entry to Northwick Park	RP	
4	Send new calendar invite for education event with amended time	AP	Completed
4.	Approach a donor carer at Edgware Donor Centre to talk at the education event	RP	completed
4.	Find someone to talk about recruitment of donors at the education event	RP	completed
4.	Ask Head of H&I Colindale to talk at the education event	FC	completed
4.	Ask Tracy Hui to talk at the education event	UW	
5.	Carried over actions for the joint LoPAG/PAG meeting	TJ/AL/DB/JC	completed
6.	Give UW's email address to Haemonetics TEG rep	KM	Outstanding
6.	Send GSTT TEG guidelines to the group	UW	Outstanding
6.	Source GOSH TEG guidelines	DL	In process
6.	Send any other TEG guidelines to UW or AP	All	
7.	Send case study to KM, UW or AP	All	Outstanding
7.	Finish back to basics newsletter	KM	Pending
9.	Send new calendar invite for joint LoPAG/PAG meeting	AP	Completed
	Outstanding actions from April meeting		
4.	Identify and contact high orderers	AL/DB	Outstanding
8.	Ask Platelet Desk to send email acknowledgement of the return of HLA matched platelets.	AL or UW on behalf of LoPAG	Pending
	Outstanding actions from older meetings		
2.	Send AP the December amended minutes and February agenda	UW	
2.	Tom Bullock presenting at our education event	KB	