

**CONFIRMED MINUTES OF MEETING OF THE
NORTH WEST REGIONAL TRANSFUSION COMMITTEE**

Friday 10th November 2023 at Haydock Park Racecourse

Actions

Item no.	Original Meeting/Date	Action	Owner	Status
2	RTC 10/11/23	Minutes from RTC meeting on 24 th April 2023 to be posted on website	JM	Completed
8	RTC 10/11/23	Craig Carroll to raise points re “Change in Title of HTC’s” and “Consent for Transfusion” at next NBTC Meeting	CC	Completed

Minutes

1. Welcome & Housekeeping

Craig Carroll welcomed members to the meeting and thanked everyone for attending.

2. Minutes of RTC Meeting 24th April 2023

The minutes of the last meeting were reviewed and agreed.

Action: To posted on website (**JM**)

Action list all completed.

3. NBTC & RTC Chair’s Meeting, September 2023

Craig Carroll attended both these meetings virtually and provided an update.

RTC Chair’s meeting was held in the morning, followed by the NBTC in the afternoon. Highlights from these meetings were presented and included:

- Transfusion 2024 – a programme of change to improve transfusion practice
 - Stronger PBM Collaboration
 - Increased Transfusion Lab Safety
 - Enhanced Information Technology
 - Further Research and Innovation
- MHRA / SABRE Report
 - Errors reported to be human factors in similar proportion to previous years.
 - Many reports referred back to reporters due to inadequate investigations and lack of detailed reports.
 - Training sessions are available on request. To discuss a bespoke training package contact sabre@mhra.gov.uk

- NBTC Educational Plan
 - 7 regions / 7 events
 - Each region to deliver one of the topics virtually
 - Topics to be decided by NBTC
- NBTC Restructure
 - Discussions ongoing
 - Progress towards centralised funding of RTC Chair role
 - National development of HTC / RTC SOP / Constitution

A copy of the minutes from these meetings are available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

4. NHSBT Customer Services & PBM Update

Customer Services

Rukhsana Hashmat provided feedback on the Hospital Satisfaction Autumn 2023 Survey. Main highlights:

- 70% response rate
- 71% overall satisfaction with NHSBT
- 88% Components – quality and range
- 62% RCI – overall support

PBM Update

Jo Bark delivered presentation on QS138. Highlighting:

- What is QS138 Quality Insights?
- 4 Key Areas
- Transfusion 2024 Resource
- Hospital User Guide
- Data Entry
- Hospital Compliance Report
- Regional Compliance Report
- Quick Registration Guide
- Request for hospitals to:
 - Sign up for QS138
 - Enter data
 - Consider an individual or regional quality improvement project
- Since the launch:
 - 73 hospitals have signed up, received interest from all regions
 - 11 hospitals from the North West
 - Datasets have been entered by 5 hospitals so far (02/11/23)
- Progress Update
- Dedicated page on Hospitals and Science Website
<https://hospital.blood.co.uk/audits/qs138-quality-insights-audit-tool/>

A copy of these presentations are available by contacting Jane Murphy, NW RTC Administrator jane.murphy@nhsbt.nhs.uk

5. Feedback from Hospitals

Thank you to Amanda Gould who presented the feedback from the 15 HTC reports received. Transfusion Practitioners mostly completed the reports.

Highlights included:

- HTC key achievements over the last 6 months
- HTC key priorities for the coming 6 months
- HTC audits in progress / completed
- QS138 Quality Insights Audit Tool
- Pre-Op Anaemia CQUIN
- Concerns or constraints

HTC Achievements - themes

- Electronic tracking systems – funding and implementation.
- Updating policies and documents
- Training plans – new MHP training, fridge training, improve competency.
- Improve or update anaemia pathways
- Reviewing HTC and incident review meetings

HTC Key Priorities - themes

- Maintaining PBM
- Electronic tracking systems – funding and implementation
- Training to implement new systems and decrease incidents

HTC Audits in Progress / Completed - themes

- National audits completed – awaiting reports to action.
- Bedside audits
- Authorisation/paperwork audits
- Some trusts mentioned lack of additional audits performed due to staff capacity. (Linked to electronic tracking roll out.)

QS138 Quality Insights Audit Tool

- Majority of trusts did have staff that have signed up

Pre-Op Anaemia CQUIN

- Difficult to manage in a paediatric setting
- On Trust audit plan. Pre-op anaemia SOP updated to include
- IDA service
- Lead by Pre-op team
- Via expansion plans
- Pre-op anaemia pathway implemented
- IV iron service for patients prior to surgery and those with heart failure requiring treatment was active prior to CQUIN. Fortunately, we continue to see and treat patients, and the loss of CQUIN has not impacted this.

6. BBTS Feedback

The RTC funded 4 members to attend the BBTS 40th Anniversary Annual Conference 2023 at the Harrogate Convention Centre.

Members who attended provided the highlights from the following sessions attended:

- Transfusion Practitioner
- Paediatric SIG
- Transfusion 2024
- Blood bank technology
- Microbiology
- PBM SIG

7. Patient Representation

Jayne Peters introduced and welcomed the new patient representative, Sanah Shaikh. Sanah kindly presented about her sickle cell disease diagnosis and experiences in receiving transfusions.

8. AOB

Change in Title of HTC's

It was suggested the change in title of "HTCs" to "PBM Committee" or something similar as needs to be recognised / get buy in from higher levels. More support needed from HTC Chair's. HTC does not reflect the remit of the wider PBM priorities.

Consent for Transfusion

To be part of the documented process within Trusts.

Action: Craig Carroll to raise above points at next NBTC Meeting. **(CC)**

Core Mandatory Training

Discussion regarding agreement for core mandatory training for some groups of rotating medical staff, to reduce the burden on TPs posed by attending induction frequently through the year. Proposal is to begin with trainees in Anaesthesia within the Mersey rotation, as this has already been discussed and agreed in principle by all stakeholders at the most recent training meeting. For this to be successful, all Trusts receiving doctors on that rotation would need to agree a set standard of mandatory training that would be maintained. This would then allow local induction processes to be limited to local processes only, rather than more lengthy sessions.

Evaluation Form

Feedback is vital from members who attend RTC meetings as this helps plan and support future meetings. Members were asked to complete an online evaluation which was sent out following the meeting.

The results of the evaluations were as follows:

- Completion rate of forms – 50%
- Feedback received:
 - Do you feel the agenda items relevant? Yes - 94%
 - How well were the agenda items discussed? Excellent/Good - 91%
 - Overall, how would you rate the meeting? Excellent/Good - 89%
 - Recommend NW RTC Meeting to others Yes – 91%

Certificate of Attendance

Sent out to all attendees following the meeting.

9. Date of next RTC Meeting

Monday 22nd April 2024 via MS Teams