

**EAST OF ENGLAND REGIONAL TRANSFUSION TEAM**

Minutes of the meeting held on 23 May 2024, 13:30pm – 15:00pm at the Marriott Hotel, Huntingdon

**Attendance:**

Name	Organisation	Name	Organisation
Lynda Menadue <b>LM</b>	RTC Chair and HTC Chair - Peterborough	Mohammed Rashid <b>MR</b>	Customer Services Manager NHSBT
Dora Foukaneli <b>DF</b>	Consultant Haematologist NHSBT	Clare Neal <b>CN</b> <i>Minutes</i>	RTC Administrator, NHSBT
Frances Sear <b>FS</b>	PBMP, NHSBT	Isabel Lentell <b>IL</b>	Consultant Haematologist, West Suffolk
Joanne Hoyle <b>JH</b>	TP, West Suffolk	Stephen Wilson <b>SW</b>	HTC Chair, Norfolk & Norwich
Michaela Rackley <b>MRa</b>	TP, Royal Papworth		

**Apologies:** Lisa Cooke **LC**, Julie Jackson **JJ**, Katherine Philpott **KP**, Louise Meaney **LME**, Suzanne Docherty **SD**, Shinsu Kuruvilla **SK**

1. **Welcome LM** welcomed everyone to the meeting. Introductions were made.

2. **Minutes of last meeting:** Previous minutes were agreed. Please advise **CN** of any amendments.

**Actions from previous meeting**

	Detail	Responsibility	Status
1	Platelet Audit <ul style="list-style-type: none"> <li>Finalise Questions</li> <li>Circulate to RTC</li> <li>Collect Data</li> <li>Discuss Issues</li> <li>Feedback Data</li> </ul>	<b>CN circulate to RTT for final view before sending to Brian</b>  <b>CN</b> <b>RTC Members</b> <b>RTC Members</b> <b>Small Working Group – decide on this at May RTT</b>	<ul style="list-style-type: none"> <li><b>FS</b> to ask Brian to amend. Completion by 26<sup>th</sup> September 2024, present results at January 2025 RTC.</li> <li>Add a paragraph to go with audit. 'This audit it to look at the utilisation of each issue of platelets. We are asking that 40 issues are audited (or as many as possible if you can't reach 40). This audit will run until Friday 13<sup>th</sup> September 2024'</li> </ul>
2	Mums Babies and Blood – Maternal Anaemia	<b>FS speak to Clare PBMP</b>	<b>Complete</b>
3	RTC Action Plan	<b>CN update and send to LM for approval. Add to website</b>	<b>CN</b> to amend according to current activity
4	Education Working Group <ul style="list-style-type: none"> <li>Major Haemorrhage Simulation</li> </ul>	<b>CN to arrange date with LM</b>	<b>06.11.2024</b> <b>IL</b> to share previous / future MH Simulation information
5	Reaction Flowchart	<b>CN to ask JJ for final version and circulate to RTC</b>	<ul style="list-style-type: none"> <li>Shared comments from West Suffolk. Remove arrows as shared.</li> <li>Add DAT</li> </ul>
6	Major Haemorrhage Guidelines	<b>CN to make changes</b>	<ul style="list-style-type: none"> <li>LM to email trauma contacts about</li> </ul>

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		<b>Send to RTT for comment before sending to RTC. Ask for comments 2 weeks after before it being a final version.</b>	<p>flowchart. Happy to endorse a dingle protocol.</p> <ul style="list-style-type: none"> <li>Paeds flowchart to be emailed by <b>CN</b> to Claire Sidaway and <b>DF</b> to review with paediatricians</li> </ul>
<b>7</b>	Usage and Wastage from Bloodstocks	<b>Add to TP / TADG agenda in September – feedback to RTC September</b>	<b>On September Agenda</b>
<b>8</b>	Add budget to RTT as AOB	<b>CN</b>	<b>Ongoing</b>

### 3. RTC Business

RTC business has been covered in above actions or later in the meeting.

### 4. Education Working Group

- Planned for 06.11.2024. Main item will be mums, babies and blood. Presentations will be needed earlier than February so they can be reviewed. **IL** to feedback about current and ongoing major haemorrhage simulation.

### 5. Audits

- Final amendments will be made for the platelet audit for distribution. Audit to be complete by Friday 13<sup>th</sup> September 2024. A working group will be put together for review. General overview will be given at September RTC and full feedback to be given at January 2025 RTC.
- FFP / Cryo audit to be discussed at the January 2025 RTC meeting.

### 6. Any Other Business

- FS** Hospital Liaison used to hold a PBM database which was updated yearly. This is now out of date and we have been looking at a way to up date the information held. South West have created a snap tool which is currently being updated. There is a meeting taking place. **JJ** cannot commit to this due to other commitments. **FS** can listen but needs someone from a hospital to join too. Once this is up and running East of England can benchmark against the South West region. The tool would go out yearly to be updated.
- DF** over the last 6 months CUH have seen more patients with complexities. The collaboration with NHSBT has been exemplary. CUH have had a patient who had a autologous blood transfusion. A pathway was created which Birmingham have now adopted.
- LM** thanked **SW** for all his input to RTC / RTT.
- DF** Tamsin has shown interest in the RTC. **CN** to invite Tamsin to RTC / RTT.
- CN** budget hasn't changed since previous meeting. Currently within budget as all TP / TADG meetings are in the Cambridge centre or via TEAMS.

**LM** thanked everyone for coming.

**Date and Time of Next Meeting: 26 September 2024, Face to Face.**

#### Actions:

	<b>Detail</b>	<b>Responsibility</b>	<b>Status</b>
<b>1</b>	Platelet Audit <ul style="list-style-type: none"> <li>Finalise Questions</li> <li>Circulate to RTC</li> </ul>	<b>FS / CN</b>	<ul style="list-style-type: none"> <li><b>FS</b> to ask Brian to amend. Completion by 26<sup>th</sup> September 2024, present results at January 2025 RTC.</li> </ul>

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	<ul style="list-style-type: none"> <li>• Collect Data</li> <li>• Discuss Issues</li> <li>• Feedback Data</li> </ul>		<ul style="list-style-type: none"> <li>• Add a paragraph to go with audit. 'This audit it to look at the utilisation of each issue of platelets. We are asking that 40 issues are audited (or as many as possible if you can't reach 40). This audit will run until Friday 13<sup>th</sup> September 2024'</li> </ul>
<b>2</b>	RTC Action Plan	<b>CN update and send to LM for approval. Add to website</b>	<b>CN</b> to amend according to current activity
<b>3</b>	Education Working Group <ul style="list-style-type: none"> <li>• Major Haemorrhage Simulation</li> </ul>		<b>06.11.2024</b> <b>IL</b> to share previous / future MH Simulation information
<b>4</b>	Reaction Flowchart	<b>CN to ask JJ for final version and circulate to RTC</b>	<ul style="list-style-type: none"> <li>• Shared comments from West Suffolk. Remove arrows as shared.</li> <li>• Add DAT</li> </ul>
<b>5</b>	Major Haemorrhage Guidelines	<ul style="list-style-type: none"> <li>• LM to email trauma contacts about flowchart. Happy to endorse a dingle protocol.</li> <li>• Paeds flowchart to be emailed by CN to Claire Sidaway and DF to review with paediatricians</li> </ul>	ASAP – feed back at next meeting
<b>6</b>	Usage and Wastage from Bloodstocks	<b>Add to TP / TADG agenda in September – feedback to RTC September</b>	<b>On September Agenda</b>
<b>7</b>	Add budget to RTT as AOB	<b>CN</b>	<b>Ongoing</b>