

EAST OF ENGLAND REGIONAL TRANSFUSION TEAM

Minutes of the meeting held on Thursday 25th September 2025, 13:30pm – 15:00pm at The Coneygear Centre, Huntingdon

Attendance:

Name	Organisation	Name	Organisation
Dora Foukaneli DF <i>Chair</i>	Consultant Haematologist NHSBT / CUH	Clare Neal CN <i>Minutes</i>	RTC Administrator, NHSBT
Frances Sear FS	PBMP, NHSBT	Isabel Lentell IL	Consultant Haematologist, West Suffolk
Mirielle Connolly MC	TLM, West Suffolk	Claire Sidaway CS	TP, CUH
Eleanor Byworth EB	EPA Network Manager	Mohammed Rashid MR	Customer Services Manager, NHSBT

Apologies: Lynda Menadue **LM** Joanne Hoyle **JH** Katherine Philpott **KP** Julie Jackson **JJ** Emily Rich **ER**
Lisa Cooke **LC** Suzanne Docherty **SD** Shinsu Kuruvilla **SK** Shehan Palihavadana **SP**

1. **Welcome** **DF** welcomed everyone to the meeting. Introductions were made.
2. **Minutes of previous meeting:** **DF** those in attendance agreed the previous minutes and these will be uploaded to the NBTC website.

Actions from previous meeting

	Detail	Responsibility	Status
1	Presentation – Consent Audit	CN ask Claire Sidaway	RTC 2026
2	RTC Action Plan	CN to amend. Upload to website	Complete
3	Audit – Platelet	JJ	Complete
4	Audit – Cryo / FFP	Martin Muir / TADG	Ongoing
5	TP Simulation Meeting Feedback	TP group	January 2026 RTC
6	HTC Chairs – expressions of interest for RTT	CN to send	Ongoing
7	Email HTC Chairs, TPs, TLMs	LM, KP, JJ email CN	Completed 22.05.2025
8	Look at Toolkits	FS, CN and other specialties	Ongoing

3. RTC Business

Toolkits

- **FS** reviewing the Consultant Haematologist and HTC Chair tools are ongoing. **FS** shared a document of what needs reviewing and who by.
- **IL** these are useful documents, they do not need to be exhaustive but a guide.
- **FS** it quicker to share the workload, this can be done via email.

Cryo / FFP Audit

- **DF** a good start has been made in putting this together. More work is needed. It needs to be simple and realistic.
- **CS** what do we want to learn from this audit?
- **IL** we may need to have trauma and major haemorrhage as a separate audit.
- **EB** we need to spend the time getting the right questions so we can get the data we want.
- **DF** it is definitely an audit worth completing. We need to have an understanding of current practices and baselines.
- **IL** recommendations from the platelet audit can be used towards this audit.

HTC Chairs

- **CN** advised that **LM** is keen for more HTC Chairs to join RTT. It is hoped that asking for a HTC report to be completed may help engagement.
- **DF** would it help to have a meeting specific for clinicians twice a year? These could be held Spring and Autumn and would be for Clinical Transfusion Leads / HTC Chairs. ? **LM** to chair.
- **CN** will ask RTC Admin for ideas of a format for these as other areas have started this.

Future Presentations

- WHO Blood Patient Management Document
- **CS** Learning internally from incidents
- **IL** Learning from an inquest

Current Project

- **DF** carrying O positive / O negative on HEMS is ongoing. London trauma centre are utilising NHSBT transport to move products. NHSBT want collaboration.
- **MC** CUH won't take products from West Suffolk. Looking at a SLA with Ipswich / Colchester.
- **CS** movement is easier with London hospitals. East of England road networks can prove difficult.
- **DF** discuss further at TADG to look further at stock sharing and what can be done or modified to help with this.
- **CS** it is harder if we are using our own boxes.
- **DF** distributing stock is harder after bank holidays.
- **IL** it is worth having ongoing discussions around this topic as circumstances may change.

4. RTC Action Plan

CN will amend so it can be uploaded to website.

5. Audits – FFP / Cryo Audit

This will be taken back to TADG.

6. Education Working Group

- **SD** is leading on the education event in February 2026. Transfusion in Haemoglobinopathies.

7. Any Other Business

- **EB** can we benchmark stock holding? Have any hospitals gone back to levels from before alerts? **CS** we had already reduced stocks so couldn't reduce any further. **FS** this was noted by BSMS. It was hard for hospitals to reduce any further.

DF thanked everyone for attending.

Date and Time of Next Meeting: 2026 dates have been arranged and circulated.

Actions:

	Detail	Responsibility	Status
1	Presentation – Consent Audit	CN ask Claire Sidaway	RTC 2026
2	RTC Action Plan	CN to amend. Upload to website	ASAP
3	TP Simulation Meeting Feedback	TP group	January 2026 RTC
4	Look at Toolkits	FS, CN and other specialties	Share what changes need to be made.
5	Audit – Cryo / FFP	Martin Muir / TADG	Review at TADG December 2025
6	HTC Chairs <ul style="list-style-type: none"> • Review HTC Chair reports 	LM LM / CN	ASAP

	<ul style="list-style-type: none"> • Set up clinicians meeting twice a year 		
7	Future RTC Presentations <ul style="list-style-type: none"> • WHO Blood Patient Management Document • CS Learning internally from incidents • IL Learning from an inquest 	? CS IL	January 2026 / May 2026