

# North East & Yorkshire Regional Transfusion Practitioner Group Meeting

## Minutes

**Wednesday 25<sup>th</sup> February 2026, 1-4pm**  
**Teams meeting**

### Present

- |   |   |
|---|---|
| • Bushra Amin (BA)                        | Sheffield Teaching Hospitals              |
| • Aimi Baird (AB)                         | Newcastle upon Tyne Hospitals             |
| • Lucy Bevan (LB)                         | Newcastle upon Tyne Hospitals             |
| • Anessa Birader (ABi)                    | Leeds Teaching Hospitals                  |
| • Aimee Burtenshaw (ABu)                  | Patient Blood Management Practitioner     |
| • Michelle Cairns (MC)                    | County Durham & Darlington                |
| • Carolyn Carveth-Marshall (CCM)          | South Tees Hospitals                      |
| • Laura Duffy (LD)                        | Newcastle upon Tyne Hospitals             |
| • Jay Faulkner (JF)                       | Leeds Teaching Hospitals                  |
| • Bev Ferguson (BF) - <b>minutes</b>      | RTC Administrator, NHSBT                  |
| • Shannon Firth (SF)                      | Leeds Teaching Hospitals                  |
| • Heshini Gunasekara                      | Leeds Teaching Hospitals                  |
| • Carolyn Hippey (CH)                     | Bradford Teaching Hospitals               |
| • Alison Hirst (AH)                       | Airedale Hospital                         |
| • Catrina Ivel (CI)                       | York and Scarborough Teaching Hospitals   |
| • Juliet James (JJ)                       | County Durham & Darlington                |
| • Emma Johnson-Kelly (EJ-K)               | Northern Lincolnshire and Goole Hospitals |
| • Marina Karakantza (MK) - <b>speaker</b> | Leeds Teaching Hospitals                  |
| • Michelle Lake (ML)                      | Calderdale and Huddersfield               |
| • Caroline Mann (CM)                      | Nuffield Leeds                            |
| • Gillian McAnaney (GMc)                  | County Durham & Darlington                |
| • Lisa McCallion (LMc)                    | Calderdale & Huddersfield                 |
| • Karen Nesbitt (KN)                      | Gateshead Health                          |
| • Janet Nicholson (JN)                    | North Cumbria                             |
| • Sue Rabett (SR)                         | Leeds Teaching Hospitals                  |
| • Emma Richards (ER)                      | Doncaster & Bassetlaw Hospitals           |
| • Michelle Skee (MS)                      | Northumbria                               |
| • Faye Hillas (FH)                        | Harrogate and District                    |
| • Angeline Thiongo (AT)                   | Sheffield Teaching Hospitals              |
| • Victoria Waddoups (VW) - <b>Chair</b>   | Rotherham Hospital                        |
| • Helen West (HW)                         | Bradford Royal Infirmary                  |
| • Abbie White (AW)                        | Northern Lincolnshire and Goole Hospitals |

### Apologies

- |                          |   |
|--------------------------|---|
| • Helen Barber (HB)      | Leeds Teaching Hospitals                |
| • Laura Field (LF)       | Humber Health Partnership               |
| • Pauline Patterson (PP) | South Tyneside & Sunderland             |
| • Rebekah Croucher (RC)  | York and Scarborough Teaching Hospitals |
| • Victoria Dowson (VD)   | North Tees and Hartlepool               |

<b>1</b>	<b>Welcome, apologies for absence</b>
	<ul style="list-style-type: none"> <li>• VW welcomed the group</li> <li>• BF new RTC Administrator welcomed.</li> <li>• Succession Planning – Jay Faulkner is going to take on the role of Chair while Vicky Waddoups is on maternity leave for a year.</li> </ul>
<b>2</b>	<p><b>Education Section</b></p> <p>i. <b>Update on responses from the IBI inquiry</b> – Aimi Baird – <i>c/f to next meeting</i></p> <p>ii. <b>Update from Nikki Swarbrick, SHOT Laboratory Incident Specialist – Serious Hazards of Transfusion on:</b></p> <ul style="list-style-type: none"> <li>• 2026 SHOT Definitions <a href="https://www.shotuk.org/reporting/incident/definitions/">https://www.shotuk.org/reporting/incident/definitions/</a></li> <li>• New Major Haemorrhage Simulation Toolkit <a href="https://www.shotuk.org/resources/major-haemorrhage-simulation-toolkit/">https://www.shotuk.org/resources/major-haemorrhage-simulation-toolkit/</a></li> </ul> <p><b>Question/Comments:</b></p> <ul style="list-style-type: none"> <li>• Biggest change shortening reporting time for Anti-D to 31 weeks from 34 weeks. Any rationale? Discrepancies between NICE and BSH guidelines and fit with current policies.</li> <li>• Nikki reported that there were lots of queries asking why colleagues can't receive emails from SHOT. Only way can receive email from SHOT if you are the organisation lead. Through Dendrite – new Sabre system. Need to amend a colleague's category – no limit on numbers.</li> <li>• JF: How to replicate fluid loss in simulation? – any advice on how to do this – Nikki will feedback to Jo to ask.</li> <li>• TI - Used silicone and 3D printing. Inco pads with dye on them.</li> <li>• AW – used venesection bags filled with fake blood. Labels have simulation only printed in red.</li> <li>• JN – fake blood is made with water and histology stain</li> <li>• VW – put the label on yellow paper just to make sure it is clear simulation and training watermark</li> <li>• ER – mixed jelly and stock</li> <li>• Positive feedback from Group on toolkit.</li> </ul> <p><b>ACTIONS:</b> ALL - Request to share good ideas with SHOT about simulations – send pictures or suggestions very welcome to add to Resources.</p>

JF – Add a request on NHSFutures asking if anyone would be willing to share how we can make simulations for massive haemorrhage more realistic regarding blood volume loss/ fluid input

**FOR INFO:**

- Next thing working on: Concession Release documents – developing simple flow charts
- Free workshops: <https://www.shotuk.org/events/shot-mhra-haemovigilance-workshops/> - one in North 13<sup>th</sup> May, Manchester and one in South, 28<sup>th</sup> May, London – not just for TPs.

**iii. Patient Engagement Working Group update by Emma Richards and Marina Karakantza**

[Patient engagement working group-RTC.pdf](#)

[Patient Engagement Poster.pdf](#)

A new working group – focussed on three areas:

- Pathway for reporting reactions post-discharge.
- Increasing patient engagement
- Developing a standardised approach to gathering patient feedback on transfusions

**Questions/comments on poster or patient feedback form:**

**ACTIONS:**

- Ask Patient Engagement Working Group if Trust’s Patient Engagement Team can set up forms locally but use this template so can get standardised approach and then share themes back to this group.
- BF check poster prints OK
- BF rework first question on feedback questionnaire re number of transfusions
- ALL – feedback by 9<sup>th</sup> March any feedback on poster or questionnaire
- ER - once finalised share with TP Group

**3 Minutes and actions from previous meeting**

Minutes of previous meeting on 4<sup>th</sup> November 2025, accepted as a true record.

Status	Action	By
Closed	Send list of attendees of the SHOT-NCA Webinar – From audit to action: Driving safety through shared learning to SHOT, to obtain certificates of attendance	JR
Closed	Post minutes of September meeting onto the NBTC website and Future NHS site.	JR

c/f	Request Helen West, Bradford, give an update on a recent audit on community mislabelled samples at a future meeting.	NM
Closed	Share 'How to collect blood in an emergency' document on FutureNHS	ABa
Closed	Organise a poll to see which of the groups logos is preferred – on hold. Seeking to use RTC one but with TP on it	JR
c/f next meeting	Include a live QS138 demo / work through to support staff Inspections by ABu onto the agenda for the next meeting	JR
Ongoing	Upload any findings / what to expect, from recent inspection onto FutureNHS	All
Closed	Add 'What is going well' to template for reports.	JR
c/f	QS138 Clarify what is required and if data could be transferred across platforms.	ABu
Ongoing	Forward any success stories to <a href="mailto:aimee.burtenshaw@nhsbt.nhs.uk">aimee.burtenshaw@nhsbt.nhs.uk</a>	All
Ongoing	Volunteers needed to facilitate TP2026 – if interested please contact <a href="mailto:aimi.baird@nhs.net">aimi.baird@nhs.net</a> or <a href="mailto:victoria.waddoups@nhs.net">victoria.waddoups@nhs.net</a>	All
Closed – Lucy Bevan	QS138 Insight Tools – request for regional champion for NE&Y – if interested please contact <a href="mailto:aimi.baird@nhs.net">aimi.baird@nhs.net</a> or <a href="mailto:aimee.burtenshaw@nhsbt.nhs.uk">aimee.burtenshaw@nhsbt.nhs.uk</a>	All
Ongoing	Forward any issues to raise with NTPN to <a href="mailto:aimi.baird@nhs.net">aimi.baird@nhs.net</a>	All
Closed – Jay taking this forward	Consider the role NE&Y TP group chair, and forward any expressions of interest to <a href="mailto:janice.robertson@nhsbt.nhs.uk">janice.robertson@nhsbt.nhs.uk</a>	All

**ACTION:** Post minutes onto the NBTC website and Future NHS site.

#### 4 **PBM update**

Presented by Aimee Burtenshaw  
[PBM update Feb 2026.pdf](#)

#### **Comments/questions:**

How are the drop-in sessions going? Not many attending but been useful. Going to put one in every six months.

## 5 Highlight Reports – review and discussion

### Summary of reports

Items highlighted on the summary were explained and discussed during the meeting.

[Highlight report summary Feb 2026.xlsx](#)

**Calderdale and Huddersfield:** difference in definition of emergency vs urgent vs routine blood requests – causing confusion and activating massive haemorrhage protocol. LM updated that was a result of a SHOT incident in A&E – now put together training and presentation for clinical and nursing staff.

**Doncaster:** Auto enrol on devices and automatic updates for Blood 360 issues now resolved/moving in right direction.

**Harrogate:** improving albumin traceability – process doesn't work well in clinical areas (not training issue). Pharmacy will take over hopefully but stalled at the moment. FH to ask on Futures for others insight. ABa – national recommendation from NHS for albumin to come under Pharmacy, but not sure of timescale. ABa will update when hears more.

**Leeds:** new staff members to take responsibility for governance. Going well.

**Newcastle** – on Closed loop phase 3 – remote allocation. Critical care discharge notes including transfusion. Lot has been achieved to help safe transfusion practice. Future presentation welcomed.

**Sheffield** – Gap analysis SHOT safety standards – tackle a standard at a time – ongoing process.

**Good practice listed:** well done to everyone for all the hard work put in.

**Calderdale** – appointments outside of school hours.

**Doncaster** – great communication linked to a difficult ED case.

**Humber Health** – weight-based prescribing

**Gateshead:** incident with double-barrelled name being used inconsistently

**Harrogate:** first incident with anti-D request on maternity ward – not required but still administered. Still being investigated and actions to be put in place inc putting mandatory flags on Badgernet. Positive changes although unfortunate/serious.

**Northumbria** – potential TACO from a mortality review – interesting to note and learn from.

### Inspections:

**Rotherham** – just had MHRA inspection – positive learning experience.

- Topics for future topics noted and will feed into future meetings.

<b>6</b>	<b>Non-Medical Authorisation update</b>
	<ul style="list-style-type: none"> <li>• 2026 dates: 3<sup>rd</sup> March (expecting 9 attendees) / 17<sup>th</sup> June / 10<sup>th</sup> September / 2<sup>nd</sup> December</li> <li>• If you would like to join the working group or have any questions or queries, contact <a href="mailto:catrina.ivel1@nhs.net">catrina.ivel1@nhs.net</a> or <a href="mailto:Beverley.ferguson@nhsbt.nhs.uk">Beverley.ferguson@nhsbt.nhs.uk</a></li> </ul>
<b>7</b>	<b>National TP network (NTPN) feedback</b>
	<ul style="list-style-type: none"> <li>• Meeting was cancelled last week. Will update at next meeting.</li> <li>• <b>WV</b> – for info sent on behalf of group an email to RTC lead re getting all our digital companies on board with discharge.</li> </ul>
<b>8</b>	<b>FutureNHS</b>
	<ul style="list-style-type: none"> <li>• More traffic and questions being posted.</li> <li>• Please continue to use and post questions, shared learning, polls etc</li> <li>• Can set it up to deliver a weekly summary.</li> <li>• If you would like to join the groups site, please contact: <a href="mailto:Beverley.ferguson@nhsbt.nhs.uk">Beverley.ferguson@nhsbt.nhs.uk</a></li> </ul>
<b>10</b>	<b>Any other business</b>
	<ul style="list-style-type: none"> <li>• CH – asked about the TACO checklist mainly centred around red blood cells – any experience of using with other products. <b>ACTION:</b> post question on NHS Futures</li> </ul>
	<ul style="list-style-type: none"> <li>• CI asked if the colleagues had any comments about the Renal document and still want this document to be available – maybe pick up at next meeting</li> </ul>
<b>11</b>	<b>Date of next meetings</b>
	<ul style="list-style-type: none"> <li>• Thurs 21st May 1-4pm (Teams)</li> <li>• Tues 15<sup>th</sup> Sept 10am – 4pm (in-person)</li> <li>• Thurs 26<sup>th</sup> Nov 1-4pm (Teams)</li> </ul>

## Action List

Item No	Action	By
2ii	Request to share good ideas with SHOT – send pictures or suggestions very welcome on simulations	ALL

2ii	Add a request on NHSFutures asking if anyone would be willing to share how we can make simulations for massive haemorrhage more realistic regarding blood volume loss/ fluid input	JF
2iii	Ask Patient Engagement Working Group if Trust's Patient Engagement Team can set up forms locally but use this template so can get standardised approach and then share themes back to this group.	ER
2iii	Check Patient Engagement poster prints OK	BF
2iii	Rework first question re number of transfusions	BF
2iii	Feedback by 9 <sup>th</sup> March any feedback on Patient Engagement poster and Patient Transfusion Feedback questionnaire	ALL
2iii	Once finalised share with TP Group	ER
3	Post minutes onto the NBTC website and Future NHS site	BF
3 (c/f)	QS138 Clarify what is required and if data could be transferred across platforms.	ABu
3 (c/f)	Upload any findings / what to expect, from recent inspection onto FutureNHS	JN
10	Put a question as NHSFutures about the TACO checklist mainly centred around red blood cells – any experience of using with other products.	CH
10	Any comments about the regional document on Venipuncture (which is up for review in March 2026 – do colleagues still want this document to be available / have any feedback.	CI to circulate /All to comment
11	Send out next meeting invites	BF
Ongoing	Volunteers needed to facilitate TP2026 – if interested please contact <a href="mailto:aimi.baird@nhs.net">aimi.baird@nhs.net</a> or <a href="mailto:victoria.waddoups@nhs.net">victoria.waddoups@nhs.net</a>	All
Ongoing	Forward any success stories to <a href="mailto:aimee.burtenshaw@nhsbt.nhs.uk">aimee.burtenshaw@nhsbt.nhs.uk</a>	All
Ongoing	Forward any issues to raise with NTPN to <a href="mailto:aimi.baird@nhs.net">aimi.baird@nhs.net</a>	All